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## 2022 Summer Policies and Procedures

Kinder Kids EEC is offering Summer Camps for children ages 18 months-entering kindergarten.

### DATES AND HOURS OF OPERATION

Tuesday and Thursday Only  
9:00 am -2:00 pm  
*May 31st- August 11th*

### ADMISSION AND FEES

Students are accepted on a first-come, first-served basis. Your **non-refundable registration** fee enrolls your child in the program and holds your child's spot in the summer camp(s). (\$100 per month for summer monthly tuition or \$25 per weekly tuition.) The registration fee will go toward the total cost of the monthly or weekly tuition. The remaining balance of the camp fee is due on or before:

**A. Monday, May 16th for ALL June dates**

**B. Monday, June 20th for ALL July dates**

**C. Monday, July 18th for ALL August dates**

**Once payment has been made, it is non-refundable.** Tuition will not be refunded for any days missed by children due to illness or schedule conflicts. We staff based on the number of children enrolled each week and buy supplies accordingly. However, payment can be applied toward another week if you choose to switch weeks - based on space and date availability. Date changes must be made at least 2 weeks before the start date of the camp. After that time, no changes will be allowed. Kinder Kids reserves the right to cancel any session that does not have a minimum number of students enrolled.

### WHAT TO BRING

Please label all personal items and clothing.

1. Nap mat for those ages 3 and younger.
  2. Labeled water bottle
  3. Lunch from home. **\*\*All items in the lunch should be free of peanuts and tree nuts.** We will provide daily snacks.
  4. Labeled diapers or pull ups for those who are not potty trained.
- \*Sunscreen and bug repellent should be applied at home prior to coming to the program. Kinder Kids employees are prohibited from applying sunscreen and/or bug repellent to children in their care.
5. Please bring a change of clothes.

## **ARRIVAL AND DISMISSAL PROCEDURES**

Our day begins at 9:00 a.m. and ends at 2:00 p.m. Parents must walk their children to their rooms. Please be on time arriving to school. **State law requires that your child be signed in and out each day.** The only persons authorized to pick up a child is a child's parent or person authorized by the parent. Please notify us in advance when someone other than a parent will be picking up your child. This person must produce a picture ID or valid driver's license. All children must be picked up by 2:00 p.m.

## **ENROLLMENT PROCEDURES**

Your child may enter immediately upon payment of the registration fee (if space is available). All children must have the following forms completed and on file and all fees paid by the first day of camp attendance:

1. Online Registration- Brightwheel
2. Pay deposit (\$100 per monthly payment/\$25 per weekly payment)
3. Pay balance
- A. Balance for ALL June dates is due Monday, May 16th**
- B. Balance for ALL July dates is due Monday, June 20th**
- C. Balance for ALL August dates is due Monday, July 18th**
4. Medical Action Plan – if applicable

## **MEDICAL ACTION PLAN**

For children with serious allergies or medical conditions which require medications, all of the prescribed medication must be supplied in its **original packaging and labeled with prescribed instructions**. A child that has been diagnosed by a healthcare professional with a medical condition that may require emergency care must submit a Medical Emergency Plan by the first day of school.

This plan is an individualized plan prepared by the child's healthcare professional and must include:

1. a description of the medical condition;
2. steps to take regarding treatment of this condition in the event of a medical emergency; and
3. anything else that the healthcare professional deems necessary for Kinder Kids to know regarding the child's medical condition.

Both the child's healthcare professional AND the parent must sign and date the plan. A current picture of your child must be attached to the plan.

A child that has been diagnosed by a healthcare professional with a food allergy must submit a Food Allergy Emergency Plan by the first day of attendance. This plan is an individualized plan prepared by the child's healthcare professional and must include:

1. a list of each food the child is allergic to;
2. possible symptoms if exposed to a food on the list; and
3. the steps to take if the child has an allergic reaction.

Both the child's healthcare professional AND the parent must sign and date the plan. A current picture of your child must be attached to the plan.

**PLEASE NOTE:** If your child carries an epinephrine injection (i.e. EpiPen), you must have one of the foregoing emergency plans on file with Kinder Kids EEC. If you submit one (or more) of the foregoing emergency plans, you may be contacted to arrange a meeting with the director, the assistant director, and your child's teachers to discuss said plan.

**PLEASE NOTE:** If your child has a food intolerance or sensitivity, it is NOT necessary to provide a Food Allergy Emergency Plan. However, you must let your child's teachers know if your child cannot have the daily snacks provided by Kinder Kids EEC. If your child cannot have the snacks provided by Kinder Kids EEC, you must provide snacks for your child. The weekly snack will be posted outside of the classroom each day.

### **ILLNESS AND EXCLUSION**

Your child **may not** attend camp if:

1. The illness prevents the child from participating comfortably in child-care center activities including outdoor play;
2. The illness results in a greater need for care than caregivers can provide without compromising the health, safety, and supervision of the other children in care; and
3. The child has one or more of the following:
  - A temporal (forehead), axillary (armpit), or tympanic (ear) temperature of 100 degrees, or an oral temperature of 101 degrees, or higher;
  - Symptoms and signs of possible severe illness such as lethargy, abnormal breathing, rash with fever, mouth sores with drooling, behavior changes, two diarrhea episodes or one vomiting episode in 24 hours, and/or other signs that the child may be severely ill; or
  - A healthcare professional has diagnosed the child with a communicable disease, and you do not have medical documentation to indicate that the child is no longer contagious.

A parent will be called to pick up the child if he or she has a temporal temperature of 100 degrees or higher, shows symptoms and signs of possible severe illness such as lethargy, abnormal breathing, rash with fever, mouth sores with drooling, behavior changes, two diarrhea episodes, one vomiting episode, and/or other signs that the child may be severely ill.

**PLEASE NOTE:** A child who was ill may return to Kinder Kids Summer Camp when the child is free of symptoms of illness for 24 hours (**without fever reducing medication**).

### **MAJOR MEDICAL EMERGENCIES**

If a child is in need of emergency medical attention, we will administer CPR and immediately call 911. Kinder Kids EEC will contact the child's parent or designated emergency contact if the parent cannot be reached.

# Updated Kinder Kids COVID Practices (Based on Health Department Mandates)

1/26/22

Unless instructed otherwise by the health department or state licensing, Kinder Kids will no longer shut a classroom down due to COVID. All parents whose child(ren) is directly impacted by a classroom exposure will be notified and will be instructed with specific protocol within 48 hours. Parents may make choices based on their own discretion on when to send their child(ren) back to school. As per our policy with any illness, parents should watch their child(ren) for any signs or symptoms and keep all sick children at home.

## For Positive COVID-19 Cases at the Childcare Facility

- All positive cases need to isolate for 10 days- Day 0 is the first day of symptoms or positive test (if asymptomatic) Day 1 is the first full day after symptom onset or test specimen collection (if asymptomatic).
- All common areas used by the positive case at the facility will be deep cleaned.
- It is recommended, but not a requirement, by the health department to quarantine all close contacts for 10 days after they were last exposed, unless they are fully vaccinated and/or they are in their 90 day period since they last tested positive.
- Household members of close contacts do not need to quarantine unless their child exhibits symptoms and/or tests positive for COVID-19.

## Return to Childcare Facility for both Staff and Children after Infection with COVID-19

All individuals who were symptomatic or asymptomatic but tested positive for COVID-19, can return under the following conditions:

- At least 10 days have passed since symptom onset AND
- At least 24 hours have passed since resolution of fever (without the use of fever-reducers) AND
- There is improvement in respiratory symptoms (e.g. cough, shortness of breath).

## Please Note:

- Each situation will be evaluated by the health department when I report. Therefore, procedures are subject to change at their discretion.
- If your child has Covid like symptoms and you report it to me, I am obligated to report it to the health department even if your child was not symptomatic at school.

## Symptoms to look out for:

o Fever (greater than or equal to 100 degrees Fahrenheit)  
o Cough  
o Headache  
o Sore throat  
o Body aches

o Rash\*  
o Diarrhea\*  
o Nausea or vomiting\*  
o Bloodshot eyes\*  
o Neck pain\*  
o Blue lips\*

\*Symptoms may indicate the development of Multisystem Inflammatory Syndrome in Children (MIS-C). Seek emergency care right away.

## Some potential additional questions:

1. Do I need to get my child tested? - We do recommend that if your child starts to show ANY symptoms contact their physician to get tested. If your child's physician recommends not testing your child due to other family members testing positive and you are to assume your child has COVID, please notify Kinder Kids as this is considered the same as testing positive.

\*Testing a quarantine child will not get him/her out of quarantine any sooner.

2. Do siblings of quarantined students need to stay home? - At this time, it is not mandatory to keep a sibling of a quarantined child home. However, it is Kinder Kids' recommendation to keep the sibling home for a few days to watch and monitor for symptoms.

3. What about tuition if my child has missed numerous days due to COVID? - Once monthly tuition has been paid, it will not be refunded. If a classroom closes due to a COVID-19 case, or the school closes by state mandate for more than 5 school days, all tuition will be placed on hold starting on the 6th day. Tuition will be prorated or discounted for any days beyond the 5th day that the classroom or school was closed. (that your child was supposed to attend). If your child is absent due to COVID-19 (unrelated to Kinder Kids EEC), our regular tuition policy applies.

4. Do I need a negative COVID test result to return to school?- No. If your child tested positive for COVID-19 then, when your child's 10 day quarantine has concluded, he/she is free to return to school. No negative test is needed.

5. Do I need to notify Kinder Kids if I suspect my child has COVID? -No. Please keep your child home and wait until you have a confirmed diagnosis before notifying the school. **DO NOT SEND YOUR CHILD TO SCHOOL WHEN YOU ARE WAITING ON COVID-19 TEST RESULTS.** Once a physician, at home test, or testing site has confirmed your child has COVID-19, please notify the school immediately.

\*Please note at home tests can give you a false negative. If you suspect your child has COVID after receiving a negative at home test result, please consider getting your child retested through a physician or testing site.