



## 2023-2024 Extended Care Cheat Sheet

**\*Please note this is only a quick reference. A more thorough guideline can be found on page 3 of the Parent Handbook.**

As space is limited, extended care is first-come, first-served. There is no guarantee that space will be available by the deadline. We cannot secure your child's spot without a form and payment via Brightwheel. Sign-up forms will be emailed before the end of the month for the following month.

**Please return Extended Care forms via email to Amber at [kinderkidsoffice@gmail.com](mailto:kinderkidsoffice@gmail.com).**

### Before Care

**Times:** 8:30 a.m. to 9 a.m. Monday through Friday.

**Fee:** \$8 per day per child with a one-time registration fee of \$10 per child.

**Start Date:** Tuesday, September 5, 2023

### After Care

**Times:** 2:00 p.m. to 4:00 p.m. Monday through Friday.

**Fee:** \$18 per day per child with a one-time registration fee of \$10 per child.

**Start Date:** Tuesday, September 5, 2023

### Late Fees and Adjustments

1. After the 1st of the month, all forms are set and no days may be adjusted. For all forms received after the 1st of the month, or last minute added days, **the fee is \$10 per day per child for before care and \$20 per day per child for aftercare.**
2. Extended Care fees are not subject to adjustments due to illness, absence, or inclement weather.
3. Please be respectful of the 4:00 p.m. pick-up time. Some of our staff members have children of their own to pick up after school or other obligations that prohibit them from staying late. **Children not picked up by 4:05 p.m. will be charged a \$20 late fee.** (You will receive an invoice stating what you owe.)
4. Note on the Parent Calendar or the monthly extended care form special dates in which extended care is not offered.